



FROM THE OFFICE OF THE MAYOR

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November 1, 2023

## Mayoral Directive to Staff MDI-2023-001

Direction to Municipal Employees to prepare the 2024 Budget

Pursuant to the powers extended to the Head of Council under Sections 284.3 and 284.16 of the Municipal Act, 2001, I, Iain Lovatt, Mayor of the Town of Whitchurch-Stouffville, hereby direct the Director of Finance/Treasurer and the Chief Administrative Officer as follows:

1. To prepare a proposed 2024 Operating Budget, Capital Budget and Five-year Capital Forecast following budget and business planning best practices; and
2. That the proposed 2024 Operating Budget, Capital Budget and Five-year Capital Forecast be prepared by November 8, 2023; and
3. That a report from the Office of the Mayor on the 2024 proposed budget to be included on the Council agenda for the November 15, 2023 Council Meeting.

This Mayoral Direction comes into effect immediately and remains in effect until modified or revoked.

Iain Lovatt  
Mayor